

Minutes from October 28, 2011

Present:

Janie Burnett
Rachael Ford
Mary Peterson
Denice Lusk
Alexia Kendrick
Kelsey D'Arcy

Absent:

Stacy Metzger
Deena Neal
Julie Walker
Brad Zwiefelhofer
Tammy Knotts

Past President Rachael Ford and incoming President-Elect Janie Burnett called the meeting to order.

Old Business:

There were 54 ballots returned and they were checked against the AARC Member numbers by Denice Lusk and Janie Burnett. Ballots were counted by Mary Peterson, Rachael Ford, Janie Burnett, and Denice Lusk all 54 ballots were accounted for. Voted in to office for the 2011-2012 year were:

Jessica Bigelow President -Elect
Cynthia White Director at Large
Stacey Metzger Vice President
Kelsey D'Arcy Director At Large
Alexia Kendrick Delegate
Nancy Luse Secretary

In other old business, it was decided to strike the comment that we could only afford to send one Delegate to the Delegate meeting November 2, 3, and 4, 2011 in Tampa Florida. In addition, the date for the fourth annual meeting had been omitted on the previous minutes. It will be held August 3, 2011 at 12:00 pm., at the Firerock in Casper, WY.

Noted: there was a thank you received by "Miss Peggy" one of the vendors that attended the 2011 WSRC. Mary sent an e-mail to Respiroics for giving the in-service prior to the 2011 conference and asked if they would be willing to speak at the 2012 conference for additional CEU's.

Denice will respond to the AARC that Wyoming will not be represented at the 2011, Delegate meeting in Tampa, FL on November 2, 3, and 4, due to scheduling conflicts and other obligations of Delegates.

Bids came in from the different places that were looked at for the 2012 WSRC Conference. It was discussed and voted that the 2012 WSRC Conference would be held at the Holiday Inn in Cheyenne, WY, September 26, 27, and 29, 2012. It came down to affordability and accessibility for the vendors. The Cheyenne Holiday Inn would give us a room for every 25 rooms booked. Rooms were quoted \$79.00 plus there is not a minimum and it is less than the \$5000.00 that is budgeted, along with other amenities. Mary and Rachael will contact the hotel and book it for the conference.

A decision was made that the Conference would be held for three days instead of two. It was noted that it is easier for the smaller hospitals to attend a three-day conference rather than a two-day. A fun morning of nine holes of golf will be offered for those who wish to play on Wednesday September 26, time and course to be announced later. Rachael will contact the AARC to see if they can give a VAP workshop on the afternoon of September 26 following the golf. There was discussion of having five speakers on Thursday September 27, 2012, some of the speaker ideas that were discussed were:

Richard Branson from AARC as keynote speaker on Ventilator Asynchrony

Scott Reistat – Motivational Speaker

John Barasso or Governor Matt Mead - Healthcare Reform

Dr. Make – Denver children for Neo-Peds talk

Kevin Fisher – possibly Home Health

Joe Burke – Sleep medicine

Possible PTSD speaker

There was also discussion of having a heavy hitter on Friday September 28, 2012 to keep interest peaked so that people stay for lectures on Friday.

Mary will contact vendors with the dates of the conference and the location. She will also see if she can get any of the vendors to sponsor any of the speakers. Mary also to e-mail Mike McDonald to see if he will come back and MC the Sputum Bowl. Rachael will be committee chair; Janie will be Program Director, Mary to be in charge of the vendors, registration, and attendance, Nancy in charge of the AARC CEU's after the speakers are done with the help of Denice, Stacey, Kelsey, Alexia, and Jessica in charge of the donations. Jessica will be asked to check and see if the Fire Department and EMT's want to get involved.

Registration for the 2012 Conference will need proof of an AARC number or the price will be non-member price. Pre-registration will be asked to make a photocopy of their AARC card as proof. Anyone without AARC number will be charged as non-member no exceptions.

Mary spoke to Dr. Martin about her continued involvement as Medical Director and she wished to continue. Rachael will draft a letter to Dr. Martin with the wishes of the board member as to the level of involvement we would like to see and if she cannot commit then we would reserve the right to ask her to step down.

Denice will send Brad Zwiefelhofer a sympathy card from all board members as his father just recently passed away and was unable to attend October meeting.

New Business:

Plaques for the AARC membership years were up for discussion as so many of those receiving plaques were not in attendance at WSRC and they had to be mailed incurring an additional cost. The discussion was to possibly just give plaques to those members that have been AARC Member for 10 years or more.

A letter was received from M. Hepworth RRT EMT-1 from Auburn, WY about the responsibilities of each office on the board be sent out to all therapists, in cases if they wanted to run for office. He would like to see all areas of the state be represented on the board and what the board does to improve Respiratory care for the state. Denice will respond to M. Hepworth and let him know that all pertinent information is posted on the web site.

Several individuals and past board members expressed their desire to help with anything that the board is willing to let them do to help with the WSRC conference. No decision was made on this matter.

Discussions on the prizes for the 2012 conference were talked about. It was decided that a gun was not a good idea as there was too much liability involved. However, there was approximately a \$700.00 profit on the bow and we could make more of a profit if we had the bow for a silent auction item.

Treasurer's Report:

The AARC needs a receipt for the room and airplane ticket for Tom Kalstrom AARC representative for the 23011 WSRC conference.

Mary asked if we still needed 3 accounts:

Savings

Checking

Scholarship

Motion made by Denice and Kelsey to move accounts together.

Motion approved by board to close scholarship and the savings and reopened together as one and to keep the checking as is.

Savings: \$ 2138.69

Scholarship: \$ 1670.71

Checking: \$9100.00 approximately before lunch bill

Meeting was adjourned by President Janie Burnett